

## INVITATION TO BID

Tenders are hereby invited from suitably experienced service providers to submit proposals to the Cape Town International Convention Centre Company SOC Ltd (RF)(CTICC) for the following tender:

BID NUMBER	SCORING MECHANISM	DOCUMENTS CAN BE COLLECTED FROM:		
		DATE	TIME	VENUE
<b>CTICC 043/2016</b> SUPPLY AND DELIVERY OF HOUSE WINES	80/20  80 POINTS = PRICE 20 POINTS = BBEE	21 APRIL 2016	10:00	CTICC MAIN RECEPTION

CTICC

The tender will be evaluated on the below functionality criteria. The minimum threshold of **70** is required for functionality, in order to be regarded as responsive.

FUNCTIONALITY / QUALITY CRITERIA	SUB CRITERIA	POINTS PER SUB CRITERIA	MAXIMUM NUMBER OF POINTS
<b>TENDERER EXPERIENCE</b>	The bidder must submit details (comprehensive portfolio) indicating current and previous experience where they supply wines to the catering or hospitality industry to the value of R 500 000 or greater per annum.	<b>30</b>	<b>50</b>
	Three contactable references	<b>20</b>	
<b>QUALITY CONTROL PRACTICES AND PROCEDURES</b>	Organoleptic Analysis: A panel, formed by the CTICC, will perform a variety of organoleptic procedures on selected wines (using taste, sight, and smell) to determine whether the product is in line with CTICC requirements, image and philosophy. Tasting notes and technical analysis by means of SAWIS / WSB certification of the wines must also be submitted.		<b>50</b>
<b>TOTAL POINTS FOR FUNCTIONALITY</b>			<b>100</b>

Bidders must be registered on the CTICC Supplier Database. Bidders who are not registered on the CTICC Database are not precluded from submitting a bid, but must however be registered prior to the closing date of this bid to be responsive. Database documentation can be downloaded from the link: <http://www.cticc.co.za/about/tenders/documentation>

Bid documentation can be purchased at a **non-refundable cash fee of R 200 per document** during office hours, which will be made available on request as from date of advertisement. The following personnel may be contacted only in writing in respect of enquiries with the following subject line: **"CTICC 043/2016 – Enquiries"**

- General Enquiries: Mr. Willem Scholtz at [willem@cticc.co.za](mailto:willem@cticc.co.za);
- Technical Enquiries: Mr. Hitesh Panchal at [hitesh@cticc.co.za](mailto:hitesh@cticc.co.za)

Bids may only be submitted in hard copy on the bid documentation that has been issued. The completed original bid documents must be placed in a sealed envelope – clearly stating the bid number (**CTICC 043/2016: SUPPLY AND DELIVERY OF HOUSE WINES**) and the name of bidder. The sealed bids must be deposited into **Tender box 1** situated at the reception area on the ground floor of the CTICC. The closing time for receipt of bids is **12:00** on **FRIDAY, 6 May 2016**.

Telegraphic, telephonic, telex, facsimile, electronic mail and late quotations will **not be accepted**. Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the instructions to bidders. The CTICC reserves the right to withdraw any proposal, invitation and/or to re-advertise or to reject any proposals. The CTICC reserves the right to accept any tender in full or a part thereof. The CTICC does not bind itself to accepting the lowest bid or to award a contract to the bidder who scores the highest number of points.