

INVITATION TO BID

Tenders are hereby invited from suitably experienced service providers to submit proposals to the Cape Town International Convention Centre Company SOC Ltd (RF)(CTICC) for the following tender:

CTICC

BID NUMBER	SCORING MECHANISM	COLLECTION MAY BE COLLECTED FROM:		
		DATE	TIME	VENUE
CTICC 041/2016 PROVISION OF PEST CONTROL SERVICES	80/20 80 = PRICE 20 = BBBEE STATUS	MONDAY 9 MAY 2016	10:00	CTICC MAIN RECEPTION

The tender will be evaluated on the below functionality criteria. The minimum threshold of **70** is required for functionality, in order to be regarded as responsive.

FUNCTIONALITY / QUALITY CRITERIA	SUB CRITERIA	MAXIMUM NUMBER POINTS
TENDERER'S EXPERIENCE	The bidder must submit details (comprehensive portfolio) indicating current and previous experience in rendering of pest control services.	30
	Contactable References	10
EXPERIENCE OF KEY STAFF	Tenderer's Key Staff Experience, CV's and proof of necessary qualifications / certification of the key personnel must be attached to this schedule: including certificate supported by Dept. of Agriculture, Forestry and Fisheries	30
QUALITY CONTROL PRACTICES AND PROCEDURES	Greening Guidelines – Sustainability or environmental practices policy in place	30
TOTAL POINTS FOR FUNCTIONALITY		100

Tenderers must be registered on the CTICC Supplier Database. Tenderers who are not registered on the CTICC Database are not precluded from submitting tenders, but must however be registered prior to the closing date of this tender to be responsive. Tender documentation can be purchased at a **non-refundable fee of R200 per document** during office hours, which will be made available as per date stated on the advertisement.

The following personnel may be contacted **only in writing** in respect of enquiries with the following subject line: "**Tender no. CTICC 041/2016 – Enquiries**"

- General Enquiries: Mr. Willem Scholtz at willem@cticc.co.za;
- Technical Enquiries: Mr. Shane Green at shane@cticc.co.za

Tenders may only be submitted in hard copy on the bid documentation that has been issued. The completed original tender documentation must be placed in a sealed envelope – clearly stating the tender number (**CTICC 041/2016: PROVISION OF PEST CONTROL SERVICES**) and the name of the tenderer. The sealed offers must be deposited into the **Tender box 1** situated at the reception area on the ground floor of the Cape Town International Convention Centre. The closing time for receipt of tenders is **12h00 on FRIDAY, 20 May 2016**.

Telegraphic, telephonic, telex, facsimile, electronic mail and late tenders will **not be accepted**. Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the instructions to bidders. The CTICC reserves the right to withdraw any proposal, invitation and/or to re-advertise or to reject any proposals. The CTICC reserves the right to accept any tender in full or a part thereof. The CTICC does not bind itself to accepting the lowest bid or to award a contract to the bidder who scores the highest number of points.