

## INVITATION TO BID

Suitably qualified, experienced and registered companies are hereby invited to submit proposals to the Cape Town International Convention Centre (CTICC) for the following quotation:

BID NUMBER	SCORING MECHANISM	RFQ DOCUMENT COLLECTION DETAILS		
		DATE	TIME	VENUE
RFQ 006/2018  HTML DESIGN	80/20  80 = PRICE 20 = BBBEE STATUS	Please send an e-mail request to <a href="mailto:willem@cticc.co.za">willem@cticc.co.za</a> to request a copy of the RFQ document from 15 August 2017		

The quotations will be evaluated on the following functionality criteria. The minimum qualification score for functionality is **70**.

FUNCTIONALITY / QUALITY CRITERIA	SUB CRITERIA	MAXIMUM NUMBER OF POINTS
COMPANY EXPERIENCE IN COMPARABLE PROJECTS	Bidders are requested to submit a comprehensive portfolio demonstrating comparable/similar projects successfully completed.	60
	Reference letters reflecting the level of satisfaction experience by the bidder's clientele.	40
<b>TOTAL MAXIMUM POSSIBLE SCORE FOR FUNCTIONALITY</b>		<b>100</b>

The following personnel may be contacted only in writing in respect of enquiries with the subject line: "**RFQ NO. 006/2018 Enquiries**" - Enquiries: Willem Scholtz at [willem@cticc.co.za](mailto:willem@cticc.co.za);

To ensure that bids are not invalidated, bid documents must be completed in accordance with the terms and conditions stated on them. The completed original bid documents must be placed in a sealed A4 envelope – clearly stating the bid number and name of bidder. The sealed bids must be deposited into **Tender box 2** situated at the reception area on the ground floor of the Cape Town International Convention Centre.

### **CLOSING DATE AND TIME FOR BID: 22 AUGUST 2017 AT 12:00**

Late proposals and proposals submitted by e-mail or fax will under no circumstances be accepted. The CTICC reserves the right to withdraw any proposal, invitation and/or to re-advertise or to reject any proposals or to accept any part of it. The CTICC does not bind itself to accepting the lowest bid or to award a contract to the bidder who scores the highest number of points. Requirements for sealing, addressing, delivery, opening and assessment of quotations are stated in the Quotation Data.

### **CAPE TOWN INTERNATIONAL CONVENTION CENTRE**