

INVITATION TO BID

Suitably qualified, experienced and registered companies are hereby invited to submit proposals to the Cape Town International Convention Centre (CTICC) for the following quotation:

BID NUMBER	SCORING MECHANISM	RFQ DOCUMENT COLLECTION DETAILS		
		DATE	TIME	VENUE
RFQ 034/2017 UPDATING OF MARKETING COLLATERAL	80/20 80 = PRICE 20 = BBBEE STATUS	Please send an e-mail request to willem@cticc.co.za to request a copy of the RFQ document from 8 JUNE 2017		

The quotation will be evaluated on the below functionality criteria. The minimum threshold of **70** is required for functionality, in order to be regarded as responsive.

FUNCTIONALITY / QUALITY CRITERIA	SUB CRITERIA	MAXIMUM NUMBER OF POINTS
TENDERERS EXPERIENCE	Tenderers Experience on Similar Projects	100
TOTAL POINTS FOR FUNCTIONALITY		100

The following personnel may be contacted only in writing in respect of enquiries with the subject line: "**RFQ NO. 034/2017 Enquiries**" – General Enquiries: Willem Scholtz at willem@cticc.co.za;

To ensure that bids are not invalidated, bid documents must be completed in accordance with the terms and conditions stated on them. The completed original bid documents must be placed in a sealed A4 envelope – clearly stating the bid number and name of bidder. The sealed bids must be deposited into **Tender box 2** situated at the reception area on the ground floor of the Cape Town International Convention Centre.

CLOSING DATE AND TIME FOR BID: 15 JUNE 2017 AT 12:00

Late proposals and proposals submitted by e-mail or fax will under no circumstances be accepted. The CTICC reserves the right to withdraw any proposal, invitation and/or to re-advertise or to reject any proposals or to accept any part of it. The CTICC does not bind itself to accepting the lowest bid or to award a contract to the bidder who scores the highest number of points. Requirements for sealing, addressing, delivery, opening and assessment of quotations are stated in the Quotation Data.

CAPE TOWN INTERNATIONAL CONVENTION CENTRE