CTICC

STEP BY STEP GUIDE TO **'COVIDSCREEN'**

OUR COVID-SAFE SCREENING APP

NURTURE OUR WORLD
we are a green conscious convention centre

Experience Extraordinary
Cape Town International Convention Centre

Keeping You Covid-Safe with CovidScreen

CTICC is committed to ensuring a Covid-safe workplace for all visitors to the facility.

We recently invested in the CovidScreen app, which will be used for the daily screening for any Covid-19 symptoms and/or exposure.

The app can work on any mobile device with internet access, so you should complete this screening process before arriving at the facility. If not possible, just connect to the free Wi-Fi at the entrance to complete the process.

For those without their own mobile devices, tablets are provided at the entrance.

Please remember to not click on "Remember Me" on these devices.

STEP 1

Make sure your mobile device is connected to the internet.

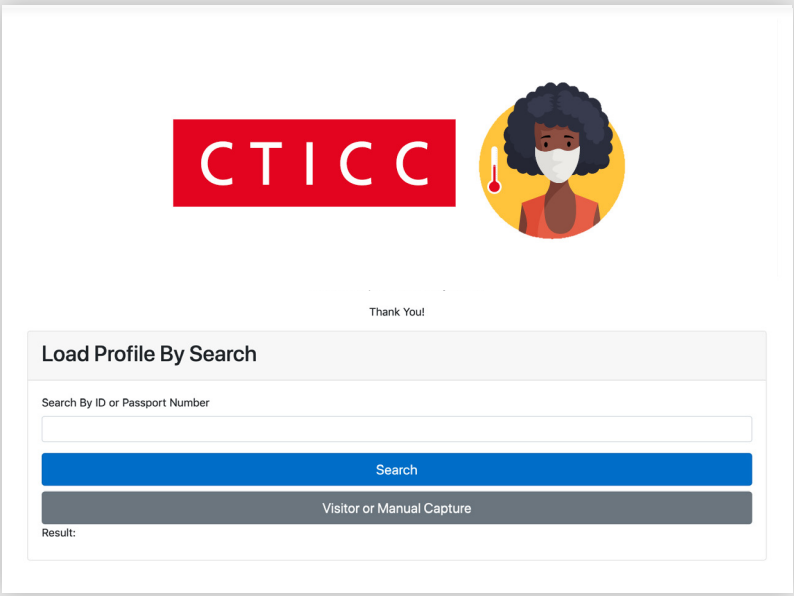
Enter this URL **https://covidscreen.co.za/cticcv** into your internet browser, or scan the QR Code alongside with your camera. This QR Code will also be available at the entrances.

You will only need to fill in your details once on your device.

STEP 2

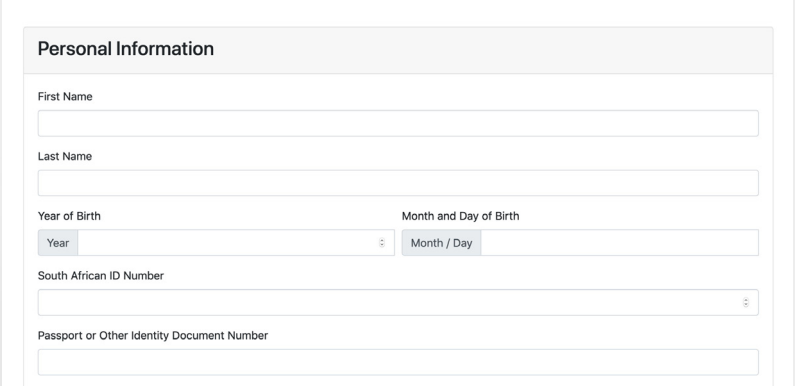
The URL link or QR Code will open the **Covid-19 Health Screening Form**. This page will be displayed on your mobile device.

Select Visitor or Manual Capture option.



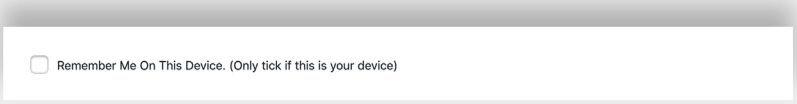
STEP 3

The next screen that opens will require you to fill in your **Personal Information**. Please check that the information you entered is correct.



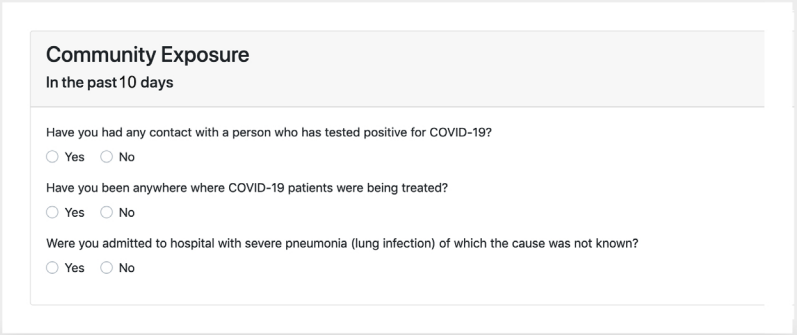
STEP 4

Click on **Remember Me** only if you have logged on from your own personal mobile device.



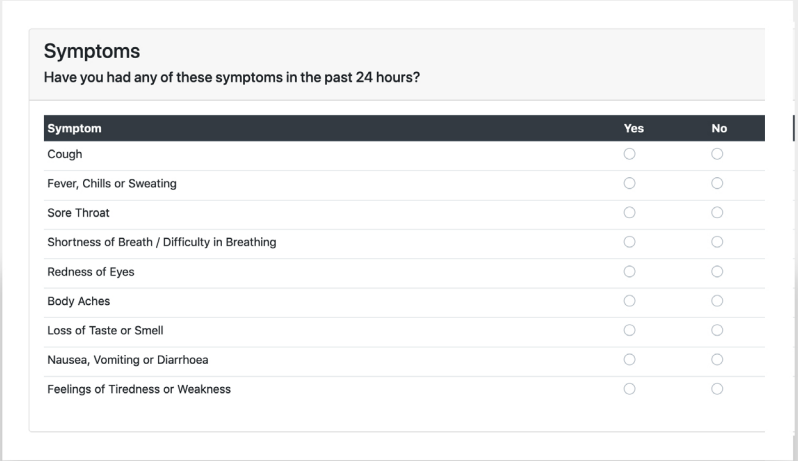
STEP 5

Please complete the Community Exposure section, answering all three questions.



STEP 6

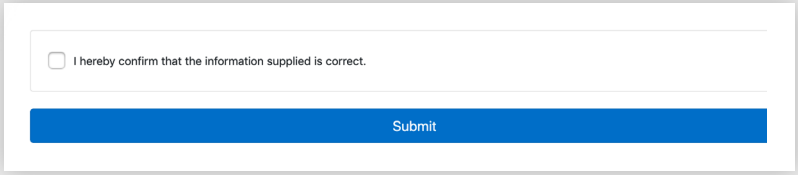
Please complete this section so that we know you have not experienced these symptoms in the past 24 hours.



Should government regulations change, these **Symptom** related questions may need to change from time to time.

STEP 7

This final step requires that you confirm that the information you submitting is both true and correct. Supplying accurate information helps to keep you and those around you Covid-safe. Inaccurate information may have severe consequences for you and those you come into contact with.



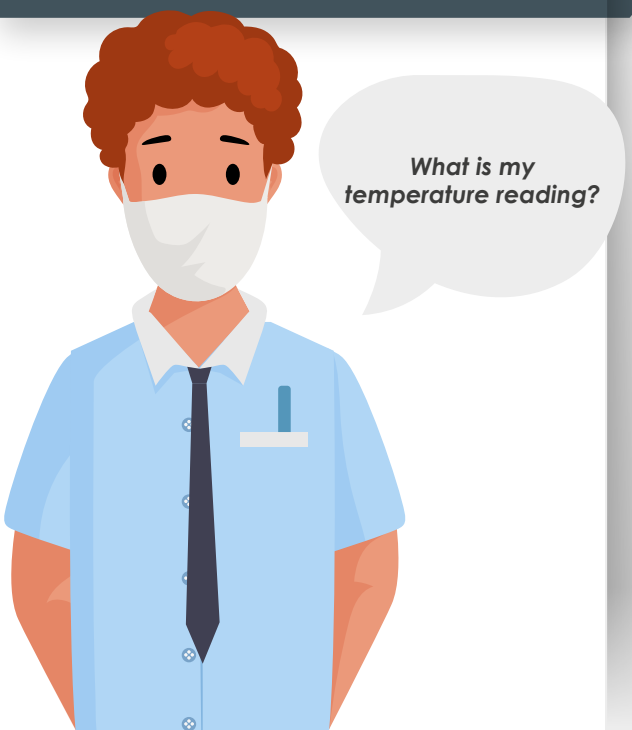
STEP 8

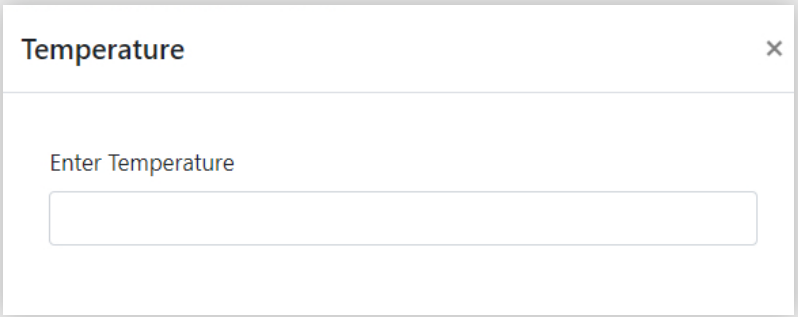
Based on your responses, a **Green** or **Orange** confirmation screen will be displayed. A copy of this confirmation will also be emailed to you.

WHEN YOUR CONFIRMATION IS GREEN

If the confirmation on your screen is green, show it to the person at the entrance. Your temperature will be taken using a no-contact thermometer, and you will be informed of your temperature reading. Click on **Capture now** at the bottom of the green screen.

SUBMIT YOUR TEMPERATURE READING





Enter your temperature reading and click on the **Submit** button.

COVID-CLEAR

If your body temperature is within the Covid-safe range, you will be permitted to enter the facility.

NO COVID-19 SYMPTOMS REPORTED

Thank you, your response has been submitted. This green screen is like your "boarding pass" for the day, please show this screen to security when you access the facility.

Employer: **Cape Town International Convention Centre Company (Visitors)**

Name: **First Last**

Staff Number: **NA**

Date: **07 September 2020**

Time: **15h21**

Temperature captured

Have a good day!

Stay Safe – Remember that handwashing and social distancing saves lives.

Don't touch your face without washing your hands first

Clear This Screen and Conduct a New Symptom Check.

WHEN YOUR CONFIRMATION IS ORANGE

If your body temperature is outside the Covid-safe range, the screen will change to orange. Please contact an official COVID-19 support facility for guidance on how you should proceed..

YOU HAVE SYMPTOM(S) THAT REQUIRE FURTHER DISCUSSION BEFORE YOU ACCESS THE FACILITY

This does not necessarily mean that you have Covid-19.

It does mean that you must discuss your symptoms and get appropriate advice.

Please contact an official COVID-19 support facility for guidance on how you should proceed. National hotline: 0800 029 999, Provincial hotline: 021 928 4102, Email: doh.dismed@westerncape.gov.za, WhatsApp "Hi" to 060 012 3456

Employer: **Cape Town International Convention Centre Company (Suppliers)**

Name: **First Last**

Staff Number: **NA**

Date: **03 September 2020**

Time: **14h52**

Clear This Screen and Conduct a New Symptom Check.

NOT COVID-CLEAR

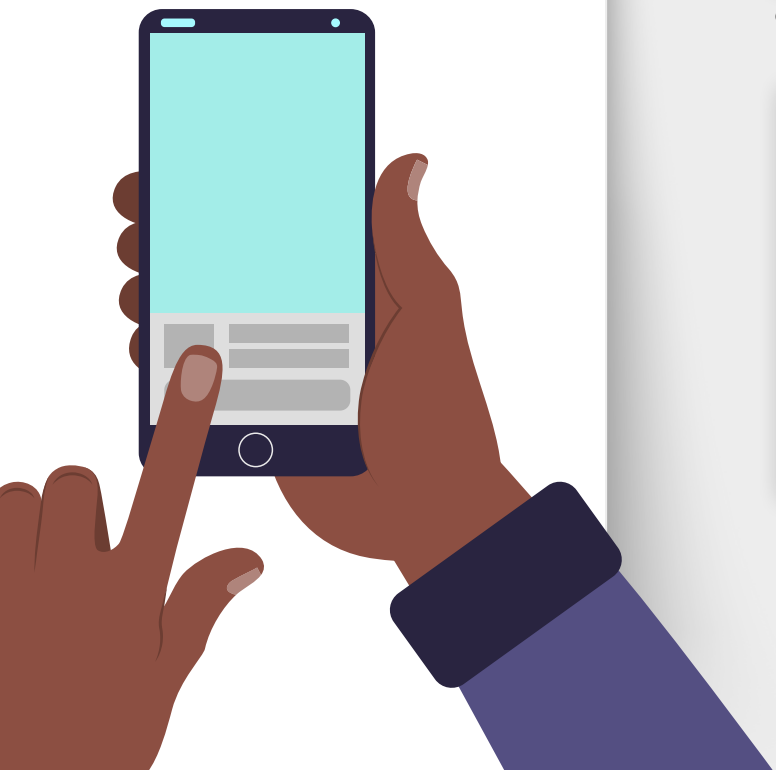
If you answered "yes" to any of the questions, an orange screen will be displayed and the COVID Compliance Officer will make contact with you on the number you provided.

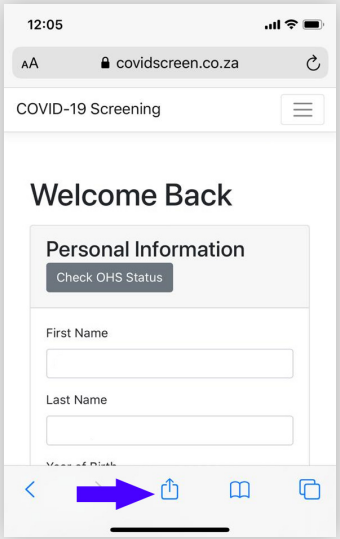
Should you prefer to stay on-site, you can choose to meet the medic in the designated allocated waiting room.

If given the "all clear" by the medic, the COVID Compliance Officer can, after consultation, issue a green screen that will allow you to enter the facility for 6 hours.

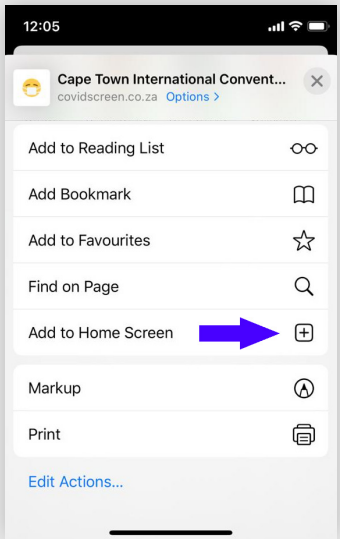
CREATING A MOBILE ACCESS SHORTCUT FOR **APPLE** DEVICES USING **SAFARI**

Open the URL link
https://covidscreen.co.za/cticcv

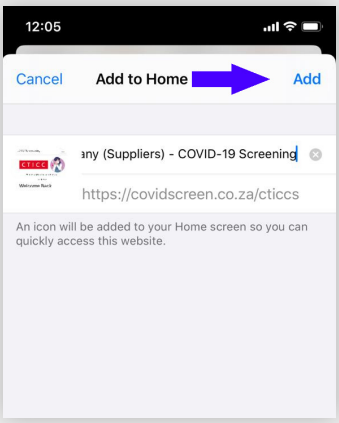




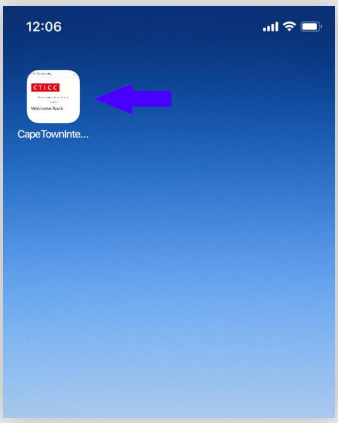
a. Tap the three dots



b. Click the Add to Home Screen button



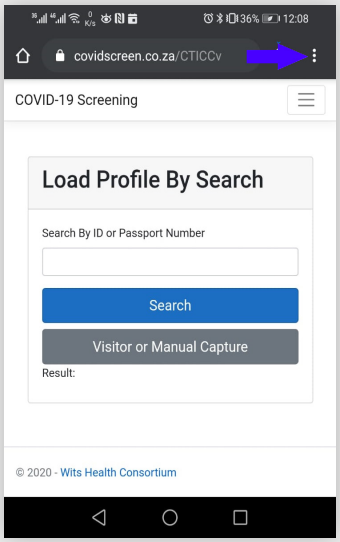
c. Click the Add button



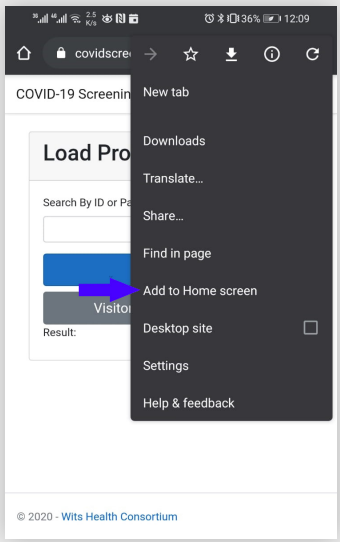
d. The form can be accessed by clicking the button on your home screen, similarly to any other App button on your home screen.

CREATING A MOBILE ACCESS SHORTCUT FOR **ANDROID** DEVICES USING **CHROME**

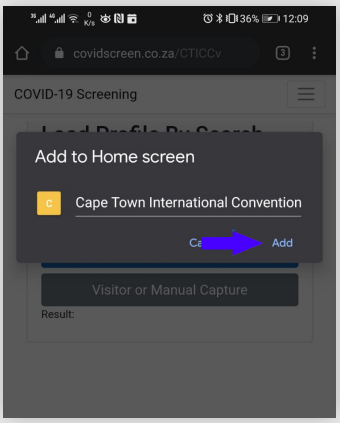
Open the URL link
https://covidscreen.co.za/cticcv



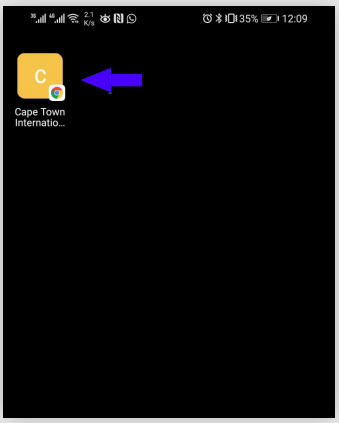
a. Tap the three dots



b. Tap Add to Home screen



c. Click Add



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